



Terms of Reference

SOUTH FEMINIST KNOWLEDGE BASE PROJECT MANAGER

We are hiring a Project Manager—South Feminist Knowledge Base—to be part of our team to be in charge of implementing an 18-month project “Defining South Feminisms, Past, Present and Futures to operationalise our vision of South Feminist Futures as a space for knowledge sharing, collaboration, dialogue, collective strategising and agenda setting for feminist, LGBTQ+ and womxn-led organisations, movements, networks, activists and academics from the global south, and BIPOC in the North (South-in-North)

KEY SKILLS

Knowledge of Global South feminist theory and global political economy, writing and editing skills, experience with use of internet and knowledge sharing, documenting and archiving tools, innovations, connections and relationships with feminist scholar-activist networks

Application Closing Date: 22 December 2021

Location: Flexible / Remote

Term: full time (16 days per month)

Salary: \$2000 (USD) per month

Type: External Contractor

Reports to: South Feminist Futures Coordinators

We encourage applications from feminists from the Global South

BACKGROUND

South Feminist Futures is committed to building solidarity between feminists across borders and networks to shape collective visions and agendas for action for the future based on our shared experiences, our rich history of feminist theorising and reimagining and our determination to sustain, expand and entrench the gains of our struggles. We are a transnational association of members who are womxn, trans and non-binary people from across the Global South and Black, indigenous, people of colour who are womxn, trans and non-binary in the Global North (South-in-North)

GENERAL RESPONSIBILITIES

- Project implementation and relationship management
- Thematic technical advice, content support and knowledge production
- Coordination with SFF membership, partners and regional contact points

- Monitoring, reporting and communication
- Ensuring the project timeline is adhered to, to ensure that the completion date and outcomes are delivered in a timely way
- Identifying risks to the successful outcome of the Project and implement procedures to anticipate and mitigate those risks
- Attending meetings relevant to the Project and to SFF's activities as required.
- Management of consultants and interns

KEY DELIVERABLES

- Contribute to delivery of South Feminist Futures programme plan
- Responsible for design, coordination and management of research on feminist concerns and struggles in Latin America and the Caribbean; West, North & Central Africa; East & Southern Africa; West and South Asia; South East Asia & the Pacific; South-in-North
- Responsible for outreach and management of cross-regional research oversight/advisory group to inform SFF's research agenda and plans
- Responsible for management of monitoring and tracking of global and regional institutions and social movements' policy positions and declarations and draft South Feminist response and policy proposals
- Develop a pool of South Feminist resource people including activists and academics for Policy, Research and Political Education from all eight SFF programme regions
- Source and compile knowledge products and resources authored by Southern Feminist academics, activists, lawyers, artists, etc., for reference and citation as well as to decolonise knowledge

QUALIFICATIONS

- Relevant degree
- Minimum 5 years' experience in project design and delivery
- Very strong thematic knowledge of feminist analyses of and approaches to public/development policy and understanding of Global South decolonial feminist perspectives
- Knowledge of and relationships with feminist organisations, activists, academics in the Global South
- Excellent strategic thinking, writing and communication skills
- Experience in policy analysis and commissioning research gained in a women's rights, feminist, social movement or public policy context
- Knowledge of online knowledge and resource sharing tools and experience in building online communities for knowledge sharing and dialogues
- Proficient in spoken and written English for day-to-day work - Fluency in French, Spanish or Portuguese is an advantage

If you are interested, please apply [here](#)

Please contact info@southfeministfutures.org should you have problems with the online submission.